

Screening of policies in accordance with Section 75 of the Northern Ireland Act 1998

Outcome of policies screened during the period: **January 2023 – March 2023**

The following policies have been screened under the Authorities equality procedures:

Policy Title	Policy Aim	Description	Screening Outcome
Agile Working Policy <i>New Policy</i>	Foyle Port is committed to attracting and retaining the very best talent. The Organisation recognises the need to develop modern working practices, with the aim of implementing flexibility that can enable employees to maximise their performance and productivity whilst maintaining a good work life balance.	This policy outlines ways in which employees can work flexibly when business need permits or requires this. It provides a framework of consistent and fair practices on issues that need to be taken into account when considering agile working.	Screened out – without mitigation
Authorised Leave Policy - <i>Revised</i>	The purpose of this policy is to outline the different types of authorised leave that employees can avail of in addition to their normal annual leave. This type of leave is to be requested, normally in advance except in certain circumstances and is approved at the discretion of management.	This policy sets out both statutory and enhanced entitlements to authorised leave such as time off for dependents, jury service and bereavement leave.	Screened out – without mitigation

Resignation Policy - <i>Revised</i>	The aim of this policy is to outline the resignation process for both the employee and manager. A “Leaver Checklist” is included, which ensures that the resignation is processed and recorded correctly.	This policy details the process to be followed by an employee who wishes to resign and gives guidance for managers on the issues to consider before the resignation takes effect.	Screened out – without mitigation
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